

SFY 2017 Community-based Prevention Services Grant RFA Questions and Answers

Updated June 8, 2016

Q: If we are a current contractor that submitted a contractor intake and supporting required agency documents and assurances previous, do we need to submit the supporting documents again, or just the contractor intake?

A: Please submit the contractor intake form again (even if there are no changes). And include any of the support docs if there are any updates to be made from what we have on file.

Q: Can our budget include funds that demonstrate our match local funds?

A: Yes, as long as it is clear what amounts are part of the proposal request and what the local contributions are. (Please note that match is not required for this opportunity). If you are going to include your local support for the project it would be a good idea to include that information in the narrative where you are describing your budgetary calculations and how you figure your costs.

Q: I am confused about the mentoring program because there is a reference to filling out the Mentoring Works survey.

A: If you are interested in applying to provide community-based mentoring services, you will also simultaneously take the online survey to tell us more specifically about the design and capacity of your **program**. The mentoring survey asks questions that will be reviewed by Mentoring Works WA to identify the extent and how your program meets the Elements of Effective Practice standards for mentoring.

Q: I'm interested in applying for "policy review" support and don't find any real specifics in the documents.

A: We don't have specific hard-lines to follow for policy strategies, so please be sure your application outlines your needs and proposed policy efforts that the funding would support. Here is a little bit more about fidelity to that strategy and the outcomes one would see as a result. http://www.theathenaforum.org/environmental_strategy_fidelity_assessment_guide (click "Download").

Q&A From June 4, 2016

Q: Can our application be for more than one program? Can we have a combination of EBP/RBP and Promising Programs?

A: Yes, you may apply to provide more than one program. You may choose to apply for only EBP/RBPs, a combination of EBP/RBP and Promising or only Promising Programs. Just be sure to stay within at least 85% of funds for EBP/RBP /and no more than 15% for Promising Programs in your requested budget if you select the EBP/RBP and Promising combination option.

Q: Do we need to wait to hear the results of our Mentoring Survey before we submit our application?

A: No, please do not wait to submit your application until hear the results of your mentoring survey answers. In other words, please submit your application **and** complete the survey. The survey analysis takes some time and will be considered in the final review of applications.

Q: Although our school district is not on the list of high need communities are we still eligible to apply for the community-based marijuana grant?

A: Yes, you are still eligible; you just will not get the priority bonus points if it's not an Appendix B community.

Q: And can we apply for a Promising Program only, but no evidence-based/research-based?

A: Yes, you can apply for a Promising Program only. There will be a limited number of those funded, but we won't know how many we will be funding until we get all of the applications in.

Q: In the third section where there is up to 4 Priority Bonus Points: Does this mean you are matching coalition involvement with high need communities and those that are working with BOTH coalitions IN high need communities get these points?

A: The bonus points are going to be assigned as listed in that section per the **# of community coalitions** that you are collaborating with to implement the program services. **The community coalition is not required to be providing services in a high-need community to get the bonus points for that section.**

Q: If we want to pay multiple people as trainers for the SPORT program, is that allowed? For example, can we establish multiple trainers and pay them a certain wage per session that they train?

A: YES, this is an allowable cost.

Q: If we want to have teenagers as paid trainers - is that allowed?

A: That is a challenging question to answer without more specific information. It depends on several factors. It also depends if that would be appropriate for the program. We cannot pay prevention participants. The teen trainers would need to be not currently receiving prevention participants (i.e., members of a youth coalition or prevention youth group).

Q: Can we use funds for food or other incentives to attract the middle school kids or families to attend a session?

A: Yes, if the family program includes meals as part of the program design and the sessions are at least 2 hours in duration, you can provide meals at the GSA rate. You can provide light refreshments at non-family program sessions for up to \$2.50 per person.

Q: How do we know what costs are allowable?

A: For general guidance you can refer to the OMB Circular for your agency designation (i.e., non-profits use [OMB Circular 122-A](#)). There are unallowable items (cost principles) listed that are what we use for all of our prevention funding.

Q&A From May 27, 2016:

Q: What is the "Mentoring for Students" acceptable Evidence/Research based programs target age group?

A: We prefer the mentoring program focus on middle school aged youth for this funding opportunity, but the program design may be for ages 5-18.

Q: What is the target audience age acceptable for Positive Action?

A: Positive Action may be implemented among kindergarten – 12th grade aged students.

Q: Appendix B: High Need Communities has a list of school Districts, and for Clark and Spokane, it lists specific High Schools. If our intervention is working with **younger** youth in those communities do we qualify as serving that high need county?

A: The high school (attendance areas) listed would include the catchment area of elementary and middle schools as the community.

Q: We are considering the Community-based Mentoring program. Can you share what the pre/post would like look?

A: Yes, the 5 questions in the pre/post instrument used for the community-based mentoring programs are on page 4 of this document.

Q: I don't see anything that resembles case management on the list. However, I don't know all the programs listed, so maybe there is funding?

A: Case Management and Communities in Schools are not on the list this year.

Q: Is there any limit to the amount of money we are asking for?

A: The application has a couple of options for funding amounts. You can apply to serve one community for up to \$20,000 or multiple communities for up to \$100,000.

Q: If we are already registered as a contractor and have no changes to my Contractor Intake form, do I just pass on that section of the application?

A: **Please do not skip that part; all applications need to have all of the required documents.** If nothing has changed and you are a current contractor, just submit your previously submitted contractor intake form.

Survey Data Collection Form

Y1 -- Assigned Measures -- Y1 Youth - Bonding/Attachment

I trust an adult at school to give advice if I have a problem

- Never
- Sometimes
- Usually
- Always

There are people I can depend on to help me if I really need it

- Never
- Sometimes
- Usually
- Always

There is no one I can count on in an emergency

- Never
- Sometimes
- Usually
- Always

There is an adult I could talk to about important decisions

- Never
- Sometimes
- Usually
- Always

There is an adult I feel comfortable talking about my problems with

- Never
- Sometimes
- Usually
- Always