

# Learning the Rhythms of a School: Month-by-Month

For Project SUCCESS Counselors

- August: Prevent burnout by planning ahead ( Confirm PES series, School Staff meetings, PD and planning days and agenda, organizing messages and calendar for the year, confirming office schedules, sports start up, CBO contracts signed)
- September: Getting a good start (transitions; welcomes; open houses, extra curricular and clubs start up, FTE adjustments and budgets review, committee scheduling)
- October: Enabling School Adjustment (early identification; classroom strategies, Staff PD, Homecoming dance)
- November: Responding to referrals (interventions; end of quarter; conferences)
- December: Re-engaging students (burn-out; opportunities for improvement; anticipation, Winter break)
- January: A time for renewal and new starts (end of semester report cards; interventions; self efficacy)
- February: Mid-point, semester transition, mid winter break
- March: Reducing stress and burnout (compassion fatigue; budget planning; planning for next school year professional

development; end of quarter; next year registration & planning for PD, events, programs)

- April: Spring is a high risk time (proms; spring fever; spring break; prevention activities; conferences\*; release of Healthy Youth Survey)
- May: Planning for new transitions (statewide testing\*, Prom)
- June: Summer and the living ain' t easy – TPEP,
- July: Reports and Planning (principals and admin are in schools finalizing details of upcoming school year

NOTE: REMEMBER TO KEEP A COPY OF THE SCHOOL CALENDAR!

DRAFT INTENDED FOR PROJECT SUCCESS SPECIALISTS, 2015