

Prevention Redesign Initiative: Cohort Meeting #8 Notes
Date: July 7, 2011
Next Meeting Date: August 4, 2011

ATTENDEES

Attendee	Agency	Attendee	Agency	Attendee	Agency
Michael Langer	DBHR	Astri Zydack	ESD 101	Edie Borgman	Adams County
Steve Smothers	DBHR	Susan Martin	ESD 105	Teresa Bell	Benton/Franklin Counties
Aaron Starks	DBHR	Cathy Kelley	ESD 105		
Julia Greeson	DBHR	Deb Drandoff	ESD 112		
Stephanie Atherton	DBHR				
Ivón Urquilla	DBHR	Sandy Mathison	ESD 112	Sharon Toquinto	King County
Julie Bartlett	DBHR	Ann Burns	ESD 114	Carol Jernigan	King County
Grace Hong	DBHR	Erin Wright	ESD 113	Jackie Berganio	King County
Scott Waller	DBHR	Kelly Matlock	ESD 114	Katie Lindstrom	Pacific County
Dixie Grunenfelder	OSPI	Dan Bissonnette	ESD 121	Renee Tinder	Pierce County
Barbara Fuller	JBS Consultant	Teresa Bell	ESD 123	Hae-Man Song	Pierce County
Paul Dzedzik	JBS Consultant	Mike Lynch	N Central ESD (171)	Nancy Fiander	White Swan Community Coalition
Don Maestas	CAPT	Maureen Stanton	ESD 189	Joe Neigel	Snohomish County
Sarah Mariani	DBHR			Joe Avalos	Thurston/Mason Counties
Deb Schnellman	DBHR			Jim Cooper	Together! (Thurston)
				Tim Stampfli	Together! (Thurston)
				Joe Fuller	Whatcom County
		Absent:		Absent:	
		Dee Dee Sieler	Clark County	Joel Chavez	Benton/Franklin Counties
		Mike Hickman	ESD 113	Shelli Young	Snohomish County
		Renee Hunter	Chelan/Douglas	Kelly Matlock	Jefferson County

Topics	Questions/Discussion/Decisions
Welcome/Introductions	Paul and Barbara were thanked for their work on PRI development. Grace Hong was introduced as a DBHR research specialist for PRI evaluation.

<p>PRI Task Categories Guide</p>	<ul style="list-style-type: none"> • We have incorporated the feedback we received and have now finalized the guide. • The guide is available on www.TheAthenaForum.org • Significant updates to the guide: <ul style="list-style-type: none"> ○ General information: we have adjusted the graphic to capture, capacity building not as a static step but a step that is done throughout the process. The graph also now shows that cultural competency and sustainability need to be integrated into each step. ○ Quick reference overview: embedded the timeline here. ○ Getting Started: Required items that have specific reports or products are now highlighted. ○ Some wording changes to improve clarity. ○ This is intended as a guide to complete PRI tasks not a complete coalition building and planning guide • Comments: it would be nice to get handouts a few days in advance of the meeting. • Suggestion: share this with Ramona at Community Mobilization – this is a good description of the process communities are going through. • ESD 105: How about including Community Mobilization in PRI Cohort meetings? DBHR: They have been invited to all meetings and they know documents are on Athena site. Michael has met with Ramona and DOH to brief them on PRI.
<p>PRI Training Plan</p>	<ul style="list-style-type: none"> • This is based on the task categories. • Reviewed PPT sections: Main goals, delivery methods, required trainings. Request trainings through your DBHR prevention system manager. • Trainings: Athena Forum training will be July 26. First hours is an orientation to the site, second hour will be more advanced, including how to post items. If one of the new communities want this training, we will schedule it after Sept. 1. • The onsite trainings are in bold, but this is not the only way to receive the trainings. Talk with your Prevention System Manager about how you need to receive training. • Comment: The required trainings will cost 25% of our budget – any way we can reduce the requirements and travel costs? DBHR: we have tried to make required trainings as efficient as possible. One of the trainings will be at the Prevention Summit. If we don't need one of the onsites, we will take them off. Right now this is what we consider the minimum for training. CPT funds can be used. Completion of SAPST trainings are required only for coalition coordinators. • At the Prevention Summit, if you can volunteer, you can have your registration fee waived. Let Sarah Mariani or Ivon Urquilla know if you are interested. • Work with your system managers to get what you need. DBHR wants to help each coalition be successful through this process. • Can DBHR be flexible in allowing similar trainings the coordinators have already gone through to count towards PRI requirements, such as CADCA trainings in place of SAPST trainings? Response: These two trainings have a different focus and goals, but we have not done a crosswalk. The CAPT is rewriting the SAPST training to

	<p>incorporate foundational pieces of substance abuse prevention and mental health promotion, and research on environmental practices. We will look for ways to offset costs. We all want to have the most qualified staff working in communities.</p>
<p>Cohort 1 Process Evaluation Survey</p>	<ul style="list-style-type: none"> • OSPI: Has been talking with people about looking at trends and what we have learned, and how we can share this with Cohort 2. We want to know from Cohort 1 if we are asking the right questions, what has gone well, and what can be improved. • (Meeting participants were then given 20 minutes to review and discuss this document). • Feedback: 105: For Q4 - how many years involved? We thought this could be collapsed into 1-3 years, 4-5, etc. Page 4-task categories: specify if there was any other coalition in place besides prevention, to identify existing resources that are not primarily prevention. Suggest adding a second question about whether coalition was prevention focused. Communications: Did you get more volunteers for your coalition as a result of news coverage? Purpose of this question is to determine results from media coverage. Funding questions to add: is your community using other sources of funding? List those. Is there adequate funding to meet current Cohort 1 requirements? How will you fund Cohort 2 communities? DBHR exclusively? Blend of prevention funds? Partnerships? In kind? Private funds? • 112: 105 covered what we were going to say. • 113: We agree a section on the funding would be helpful. • 114: We agree with the other changes mentioned. What is the deadline for completing the survey? DBHR will try to post the survey by the end of next week, then give two weeks to complete. • 121 and King Co: #2-collaboration among PRI partners – does this suggest we should think about collaboration with DBHR and OSPI, or not? For the question: What components of the maps did you find to be least helpful? we did not find this question helpful. Instead, ask “What other data sources did you use?” DBHR: since maps are time intensive we want to know if there are maps we should not do in the future. Page3-d – What is PRI Olympia staff? Page 1: just ask number of years you were involved in prevention/intervention. Who is filling out the survey? Answer: The ESD and County that was involved in the process from the start, in community engagement and planning meetings. If you were involved in more than one community, DBHR would like a survey for each community. DBHR would like a survey from the ESD and the County coordinator. • Should we add a space for community name on each survey? We want to know the difference between rural and urban communities. If the process was similar for each community, then you could just fill out one survey. • 123: Consider a text box at the end of each section for comments. Background: define community – is there an allowance for the culture of the community, such as rural-based culture in an urban community? Would also like to see it made easier to find documents on Athena. There is no back button once you are inside a folder. • 171: Same question about who is to fill out the survey, and which process we are expecting to see. Is it our candid opinions you are looking for? • 189: Can you set up the survey so we are not repeating answers to the same questions? • DBHR will post a link to survey monkey within Athena website.

	<ul style="list-style-type: none"> • Pacific: Agree with adding comments boxes after each section. • DBHR: For the pre and post coalition surveys, it only takes about 6-8 minutes to complete the survey when we tested it. Let us know if you find it too time-intensive. This will be completed through PBPS. Coalition member names will need to be added as part of your group. • Will the surveys be available in Spanish? Yes. • The deadline for the surveys is in the guide. The pre-surveys need to be entered before coalition work/program begins. Is there a minimum number of surveys that will be required? Yes, 80%. See page 13 of task guide.
PBPS Reporting	<ul style="list-style-type: none"> • ESD staff will not be required to enter data into PBPS. • Many county/community prevention coordinators are already familiar with PBPS so this will be quick PPT overview. • PBPS has been in use in WA since 2003 and is a web based system available 24/7. • DBHR directs modifications, provides user support and training. • New screens added this year: PRI strategies, faith based organizations, environmental strategy evaluation tool. • Outcome Reporting: there are various reports to determine client-level change from pre and post surveys. • PBPS is the primary tool for demonstrating outcomes in DBHR's performance based contracts, and making program changes as needed. • Question: Can we use the pretest to get a baseline for our groups so we know what needs to change? DBHR: you can't run a report on a pre test only, but DBHR will explore this further and get back to the group.
PRI Brochure and Community Profile	<ul style="list-style-type: none"> • Copies of the latest drafts were distributed for review and comment. • Comments on Profile: Edie encourages everyone to respond to Adam Halvorsen as quickly as possible when he contacts you. He was very helpful in completing our profile. • Could there be flexibility in who to feature in the largest image in the template that is supposed to represent our community? We may want to feature our coalition members there. DBHR: it's would be nice to have a photo of the coalition, and the coordinators. • For the section on the summary of prevention programs – remove EVP wording and just use the word program. • Brochure: Put all stats in a shaded box to maintain continuity. For the working about parenting programs, use a different word than teach. Use some newer stats and add a stat about academic achievement. Add links to research reports cited, and add Julia Dilley report. • Next steps: Brochure will be designed and finalized, in color, and DBHR will post a PDF for downloading. Each PRI community will receive an initial supply of 50 printed copies.
Cohort 2 Schedule	<ul style="list-style-type: none"> • Steve sent out an invitation to participate in Cohort 2. • Aug 4 was first planned meeting, but this has been rescheduled to Sept. 1 • After Sept, the future Cohort 1 and 2 meetings will be combined. • For Sept Cohort 2 meeting we are rolling out objectives of PRI, timelines, and products. • The first combined cohorts meeting will be October 27 at the Prevention Summit

	<ul style="list-style-type: none"> • First hour of each meeting will be focused on Cohort 2, second part on training for all, and third hour specific to Cohort 1.
Other Updates/Questions	<ul style="list-style-type: none"> • ESD 189: Question for the CAPT – will the programs list, by R&P factor, be back online? DBHR: CSAP controls how this will operate, but DBHR is working with Oregon to recreate what our providers are accustomed to using. • DBHR: as you enter PRI staff into PBPS, there is a new <i>Staff Type</i> field. • Next meeting is Sept. 1.
Next Steps – Actions – Key Decisions	
<ul style="list-style-type: none"> • Question: Can we use the pretest to get a baseline for our groups so we know what needs to change? A: you can't run a report on a pre test only, but DBHR will explore this further and get back to the group 	
<ul style="list-style-type: none"> • DBHR to have pre and post survey instruments translated into Spanish. 	
<ul style="list-style-type: none"> • Athena Forum training will be July 26 	
<ul style="list-style-type: none"> • DBHR will post the process evaluation survey on www.theathenaforum.org the week of July 18. 	