

CPWI Strategic Planning Training Plan

Please note, this information is subject to change.

Training / Resource Offered	Date / Time	Delivery	Attendees
Resource: All past training and resources from the 2024 Strategic Planning training series	Available now	Via Athena to include recordings, PPTs, handouts, and other resources. Located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum .	Encouraged for use by all.
Overview of the strategic planning cycle	Jan 28 th 9:00 – 11:00 AM	Virtual as part of the Prevention Provider Meeting (PPM).	Required for HCA and Coordinators.
Overview of the strategic planning documents and resources	March 25 th 9:00 – 11:00 AM	Virtual as part of the March Prevention Provider Meeting (PPM).	Required for HCA and Coordinators.
Introduction to prevention science	Available now	Self-paced via OWL https://theathenaforum.org/owl .	Required unless HCA staff or Coordinator has previously completed or has more than 2 years of experience with CPWI and has attended SAPST. Must have written excusal from contract manager.
Community Prevention and Wellness Initiative (CPWI) Overview	Available now	Previous (April 2024) training PPT and recording located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum .	Required unless HCA staff or Coordinator has previously completed or has more than 2 years of experience with CPWI.

Updated 2.24.2026

Getting started	Available now	Previous (April 2024) training PPT located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum .	Encouraged for use by all.
Resource: A Guide to SAMHSA's Strategic Prevention Framework	Available now	Located at A Guide to SAMHSA's Strategic Prevention Framework SAMHSA Library .	Encouraged for use by all.
Introduction to prevention science: Risk & protective factor theory	March 5 th 9-4:30 PM	Virtual	Required for HCA Staff and Coordinators.
Building culture of participation	April 2 nd 9-4:30 PM Previous materials available as resource but are not a substitute for live version.	Virtual Note: Previous training (May 2024) PPT, handouts, and recording located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum .	Required for HCA Staff and Coordinators.
Processing skills and effective meetings	May 4 9:00-12:00 PM	Virtual	Required for HCA Staff and Coordinators.
Needs Assessment and how to use data	June 1 9:00-12:00 PM	Virtual	Required for HCA Staff and Coordinators.
Resource assessment / gap analysis	June 22-24 Anticipated from 9:00-4:00 PM daily.	In-person at CLI Previous training (July 2024) PPT, handouts, and recording located at	Required for HCA Staff and Coordinators.

	Previous materials available as resource but are not a substitute for live version.	Strategic planning resources: How to update or write a plan for your coalition The Athena Forum.	
Coalition development series: logic model clinic	June 22-24 Anticipated from 9:00-4:00 PM daily.	In-person at CLI	Required for HCA Staff and Coordinators.
Community planning	June 22-24 Anticipated from 9:00-4:00 PM daily. Previous materials available as resource but are not a substitute for live version.	In-person at CLI Previous training (August 2024) PPT, handouts, and recording located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum.	Required for HCA Staff and Coordinators.
Planning and program selection	September 14 9-4:30 PM	Virtual	Required for HCA Staff and Coordinators.
Developing a monitoring plan for your strategic plan	September 23 1-4:30 PM	Virtual	Required for HCA Staff and Coordinators.
Data Book Training	October 8 1:00-4:30 PM Previous materials available as resource but are not	Virtual Previous training (July 2024) PPT located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum.	Encouraged for use by all.

	a substitute for live version.		
TA: Effective implementation	October / November Prevention Summit Estimated 3 hours	Virtual or in-person	Required for HCA Staff.
Effective implementation	October / November Prevention Summit Estimated 4 hours	Virtual or in-person Previous training (October 2024) PPT and recording located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum.	Required for HCA Staff and Coordinators.
Reporting and evaluation	December / January Estimated 1.5 hours Previous materials available as resource but are not a substitute for live version.	Virtual Previous training (November 2024) PPT and recording located at Strategic planning resources: How to update or write a plan for your coalition The Athena Forum.	Required for HCA Staff and Coordinators.
TA: Reporting and evaluation	December / January Estimated 3 hours	Virtual	Required for HCA Staff.
TA: How to assess a Strategic Plan	January / February Estimated 4 hours	Virtual	Required for HCA Staff.