

Display below is categorized by Tasks and does not indicate sequence to follow. This is not expected to be linear process. Marks indicate that work on this task should be happening during this quarter. If a field is empty then it is not expected that work would be done during that period on that item. Quarters are relative to project start on an annual schedule of 3 month periods.

**Key:**

S = Start working on this task during this quarter;

S/C = Start and completed working on this task during this quarter;

O = ongoing task

Task Category	Before	Q1 0-90 days	Q2 91- 180	Q3 181- 270	Q4 271- 360
<b>1. Getting Started</b>					
• Participate in The Athena Forum <i>(within 2 weeks)</i>		S	O	O	O
• Notify media <i>(by April 2011)</i>		S/C			
• Core Workgroup formed	S/C				
• Clarify roles	S/C				
• Hire/designate .5 FTE coordinator for each PRI community <i>(by July 2011)</i>	S/C				
• Establish working relationships	S	O	O	O	O
<b>2. Capacity</b>					
• Hold key leader orientation event		S/C			
• Develop coalition charter		S/C			
• Recruit and retain membership		S	O	O	O
• Participate in training and technical assistance		S	O	O	O
<b>3. Assessment</b>					
• Establish assessment workgroup(s)			S/C		
• Use state-provided and local data			S/C		
• Gather community information and feedback			S	O	O
<b>4. Planning</b>					
• Select community organizing framework		S/C			
• Select goals, population and strategies			S/C		
• Develop prevention strategic work plan				S/C	
<b>5. Implementation</b>					
• Implement selected community organizing framework <i>(within 30 days)</i>		S/C			
• Participate actively in Cohort I learning community <i>(within 30 days)</i>		S	O	O	O
• Localize media campaigns			S	O	O
• Confirm partnerships <i>(specific to implementing services)</i>				S	O
• Organize and implement P/I services <i>(by September 2011)</i>		S	O	O	O
• Implement selected environmental strategy(ies)				S	O
• Implement selected direct prevention strategy(ies)				S	O
<b>6. Reporting and Evaluation</b>					
• Report coalition and community organization functioning		S	O	O	O
• Report environmental strategy(ies)				S	O
• Report direct prevention strategy(ies)				S	O
• Participation in statewide evaluation		S	O	O	O