

CAT Survey

For ease of completion, please tab through the questions. Starred fields (*) are required.

***First Name**

***Last Name**

Role

***1. Date Survey Taken**

A. Vision, mission and goals:

2. Our coalition's vision, mission, and goals are clear and well-documented
3. Community residents are aware of our vision, mission, and goals
4. Our coalition periodically re-assesses and updates its mission and goals
5. We evaluate our coalition's activities in light of its mission and goals
6. Our coalition's vision, mission, and goals consider the needs and views of the community
7. Coalition members agree with the coalition's vision, mission, and goals

B. Coalition structure and membership:

8. All of the necessary sectors of the community are represented
9. Our coalition has about the right number of active members
10. Coalition members' roles and responsibilities are well-defined
11. Our coalition has active committees or work groups

12. The persons needed to attend coalition meetings are usually there

13. Members communicate with one another as needed (not just at scheduled meetings)

14. Our coalition seeks to fill gaps in membership skills and expertise

C. Coalition leadership - Our coalition coordinator/director...

15. Effectively promotes the mission and goals of the coalition

16. Encourages open dialog and expression of views among members

17. Utilizes the skills and experience of the members

18. Distributes responsibilities and tasks effectively

19. Is skillful at building positive relationships with community partners

20. Keeps the coalition focused on, and progressing towards, its goals

D. Outreach and communication:

21. Our coalition keeps the community updated on its activities (e.g., through a newsletter, web site, etc.)

22. Our coalition goes to "where the residents are" to do outreach and to enhance its understanding of community issues

23. Our coalition engages youth to help inform its planning efforts

24. Our coalition works effectively with local media outlets

E. Coalition meetings and communications:

25. Our coalition has a regular meeting cycle that members can count on

26. Agendas are sent to members in advance

27. Childcare is provided if needed

28. We accomplish meeting agendas in meetings that start and end on time

29. Meetings are held in centrally accessible, comfortable places and at convenient times for all members

30. Conflicts are resolved in an orderly and respectful manner

31. Meeting minutes are recorded

F. Opportunities for member growth and responsibility:

32. New members receive an orientation and copies of relevant background materials

33. Our coalition makes a conscious effort to develop new leaders

34. Training is provided to members on relevant topics

35. We use a mentoring or "buddy system" to help less experienced members learn what is needed

36. Committees are given important tasks to do

37. Meetings are held as scheduled even if the coordinator cannot attend

G. Effectiveness in planning and implementation:

38. Our coalition develops an annual work plan that lists goals and activities

39. Plans are based upon review and input from coalition members

40. Action plans and target dates are developed for each task or project

41. Coalition members are assigned specific responsibilities

42. Coalition activities and progress in completing tasks are monitored and reported to the membership

43. Our coalition gets things done rather than just talk about them

H. Relationship with local government and other community leaders:

44. Representatives from our coalition meet with local officials and community leaders

45. A coalition representative attends important community meetings

46. Our coalition coordinator understands the power structure and decision making process in community government

47. Our coalition participates in community-wide events

I. Partnerships with other organizations:

48. Our coalition is knowledgeable about other community organizations and what they do

49. Our coalition collaborates with other community organizations

50. Our coalition utilizes information and resources from those organizations

51. Our coalition keeps abreast of issues affecting the community

52. Our coalition interacts and shares information with substance abuse prevention coalitions in other communities

J. Coalition members' sense of ownership and participation

- 53. Our coalition builds social time for members into meetings and events
- 54. Members participate in social activities outside formal meetings
- 55. All members are treated equally and with respect
- 56. Members are asked about their interests and needs
- 57. Member contributions are recognized
- 58. Successes are celebrate
- 59. Members actively participate in the decision making process
- 60. Members feel free to speak their views without being criticized

K. Ability to collect, analyze, and use data

- 61. Our coalition has members, or a consultant, with experience in collecting and analyzing data
- 62. Our coalition has members, or a consultant, with experience in conducting evaluations and preparing evaluation reports
- 63. Coalition members participate in reviewing data for planning and evaluation purposes
- 64. Our coalition has access to local data on substance abuse and consequences

L. Understanding of and commitment to environmental change strategies:

65. Coalition members are familiar with concept of population-level change

66. Our coalition supports environmental change strategies (e.g., policy changes, regulation, enforcement, and advocacy) in addition to approaches targeting individuals

67. Our coalition is committed to working with the media

68. Our coalition has positive relationships with community partners needed to implement environmental strategies

M. Cultural competence:

69. Our mission statement recognizes the importance of respecting cultural diversity (including racial/ethnic, gender, socioeconomic, and lifestyle)

70. Our coalition is engaged with diverse cultural groups and organizations

71. Our membership reflects the cultural makeup of the community

72. Our coalition reviews its activities and products to ensure they are culturally appropriate for the intended recipients

N. Funding and sustainability:

73. Our coalition has received funding from multiple sources

74. Our coalition has the strong support of local government and other community organizations

75. Our coalition has the necessary office space and equipment to function effectively

76. Our coalition plans ahead for its long-term sustainability in addition to its more immediate goals

77. Our coalition has members with experience in writing successful grant applications

78. How many years have you been a member of the coalition?

79. How many coalition meetings did you attend in the past year (or since you started with the coalition if less than 1 year)?

Thank you for completing this survey!