

# Prevention Learning Community Meeting

Division of Behavioral Health & Recovery

September 28, 2016

9:00 a.m.-12:00 Noon

# Agenda



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9:00 – 9:10 a.m.      **Welcome/ Introduce New Coordinators**

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9:10 - 9:40 a.m.      **OSPI Updates**

- Healthy Youth Survey (October) *Krissy Johnson, OSPI*

**DBHR Updates**

- Staff updates *Sarah Mariani*
- A-19 / Reporting reminders *Julia Havens*
- Prevention Summit / WA Prevention Meeting *Ivón Urquilla*
- Lending Library Reminder *Ray Horodowicz*
- Other items on Athena *Ray Horodowicz*
- Training updates *Lucilla Mendoza, Scott Waller*
- PFS CLI-R Reminder *Lucilla Mendoza*
- Community Survey Updates *Rebecca Grady*
- Take-Back Day Reminder *Danny Highley*

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9:40 – 11:00 a.m.      **Prevention MIS Upgrade Overview** *Sarah Mariani*  
**Special guests John Snow, Inc. (JSI)**  
**Michael Stelmach** | Health IT Projects Director  
**Lisa Mure** | Senior Consultant (Substance Use Disorder Projects)

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11:00 a.m.      **Adjourn**

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## 3RD- HOUR TRAINING

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11:00– 11:55 a.m.      **Partnering with Schools**

**Kim Beeson** | Director Student Services | Puget Sound Educational Service District

**Brittany Campbell** | Prevention Programs Coordinator | NorthEast WA ESD 101



Sarah Mariani

# **STAFF UPDATES**



Julia Havens

# **A-19 & REPORTING REMINDER**



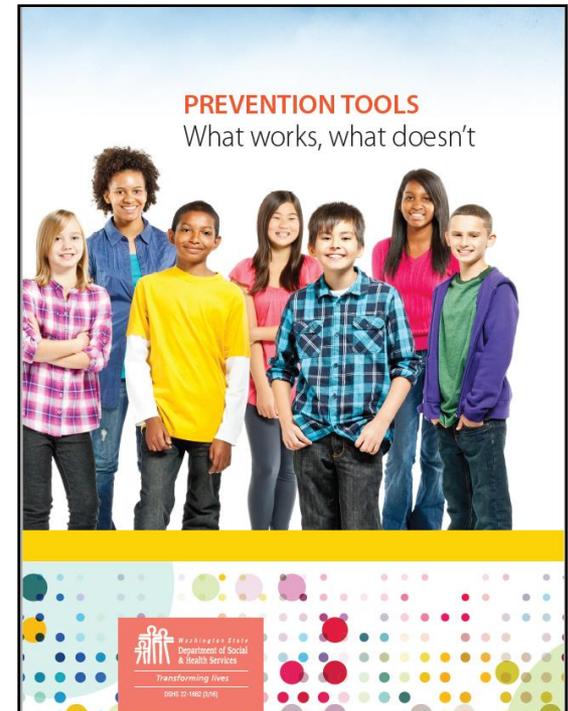
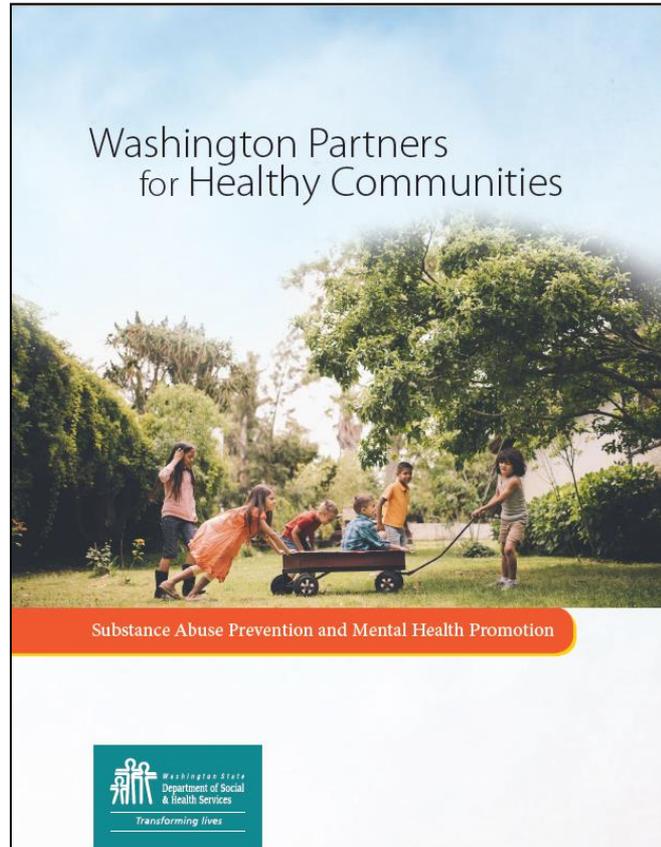
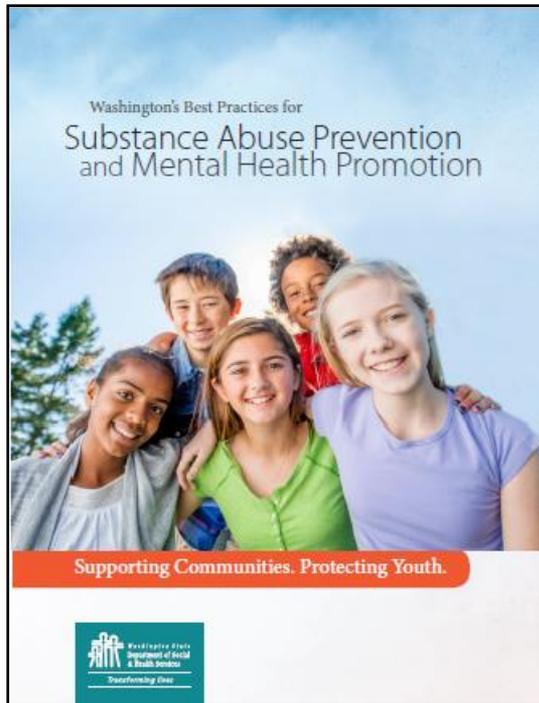
# WA Prevention Summit Update

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- Yakima Convention Center
  - November 7-8, 2016
- Registration is open <http://preventionsummit.org/registration/>
  - Sunday, November 6<sup>th</sup> WA Prevention Provider Meeting 9:30 am – 4:30 pm (CPWI Required)



# Best Practices Guide





# Poll Question:

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- How many Best Practice Guides would you be interested in to share with community members, coalition members, etc.?
  1. 0
  2. 5
  3. 10
  4. 50
  5. 100
  6. 150



Ray Horodowicz

# **LENDING LIBRARY REMINDER & OTHER ITEMS ON ATHENA**



# Prevention Lending Library

## What we *currently* have:

- Caring School Community
- Class Action
- Guiding Good Choices
- In Shape
- Keepin' It Real
- Life Skills Training
- Lions Quest
- Project Northland
- Project Towards No Drug Abuse
- Project Venture
- Red Cliff Wellness
- Sport
- Strengthening Families



# Prevention Lending Library

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## How it works:

1. Contact your Prevention System Manager.
2. If curriculum available, it can be loaned out for 3 weeks. This includes delivery time.
3. Return curriculum to DBHR by insured mail.

## For more details:

- Contact your Prevention System Manager.
- Review the process & curriculum document on Athena.
  - Search for “EBP Lending Library List”.



# Prevention Lending Library

Sign In Join Now **EBP Lending Library List** 🔍

*The and vo*



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## Search

Enter your keywords:

### Search results

**EBP Lending Library List**

... (Evidence Based Practice, curriculum, EBP, EBP lending library, Evidence based practices list, evidence-based, lending library) ...





# Prevention Lending Library

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## But Wait, There's More...

1. New additions to the Library:
  - PAX GBG
  - Project Alert

Planned expansion will:

2. Enhance Cultural Competence:
  - Spanish-language versions of some programs
3. Include some programs on DMA list.



# Presentations & Handouts

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Upcoming Trainings  
**CPWI Trainings**  
CTC Study Guides  
OWL E-Learning  
PBPS Training

Current Blog  
**Cannabis Taxes: Promises and Pitfalls**  
1 day 12 hours ago  
By Beau Kilmer, RAND Center In less than three months, Californians will vote on legalizing production, distribution and possession of recreational cannabis. Tax revenues are central to that debate, but the really important question is not so much what taxes would be best today but how those taxes should evolve over time. What many people don't realize is that even if voters reject Proposition 64, state and local officials will still need to deal with cannabis taxes because California...  
[Read more...](#)

Shared Documents  

- Addressing Youth Marijuana Use: Research Brief 1 day 11 hours ago
- Marijuana, Other Drugs, and Alcohol Use by Drivers in Washington State 4 days 19 hours ago
- NPN 2016 - Closing Plenary PDF - Marijuana Laws - Mariani, Piper, Girard, Segawa 1 week 1 day ago
- NPN 2016 - Closing Plenary PPT - Marijuana Laws - Mariani, Piper, Girard, Segawa 1 week 1 day ago
- NPN 2016 Presentation - Mariani - A Conversation on Lessons Learned from Marijuana Legalization in Four States

Discussion Activity  

- Looking for Trainer Suggestions 1 year 29 weeks ago
- and Funding Opportunities
- Integrating MH promotion and SA prevention 1 year 29 weeks ago
- Partnering with Schools - CPWI "3rd Hour" Webinar Wednesday, September 28, 2016 - 11:00am - 12:00pm
- SPORT Curriculum 2 years 44 weeks ago
- 2016 NAMI State Conference Friday, September 30, 2016 - 8:00am - Sunday, October 2, 2016 - 4:00pm

Community Prevention and Wellness Initiative (CPWI)  
Get all of your information about the DBHR Community Prevention and Wellness Initiative (CPWI) here:  

- Download CPWI documents and quick links:
  - CPWI Brochure
  - CPWI Guides
  - CPWI Trainings
  - CPWI Community Coalitions
  - CPWI Current Meeting Information
  - CPWI Past Meetings
  - CPWI Community Surveys 2016



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**CPWI Trainings**

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## CPWI Trainings

These trainings are specifically designed and developed for CPWI coalition staff and members. You may click on the title of each training to expand a list of related documents which include the PowerPoint presentation and handouts. Many of these trainings are also available to view with the audio as a webinar through the [OWL E-Learning](#) system.

### General CPWI Trainings:

#### NEW:

#### Coalition Coordinator Orientation –

September 26, 2016

[Presentation](#)

#### UPDATED:

#### 2016 Summer Coalition Leadership Institute –

June 27–29, 2016

Mike Bebe, Leadership for Change Consulting  
Keeping Coalition Members Engaged Through Advanced Facilitation Techniques

[Ball Pass-Group Juggle \(Team Building Activity\)](#)

[Focused Conversation \(Overview\)](#)

[Focused Conversation \(Worksheet\)](#)

Jill Parker, CAPT Associate, Western Resource Team SAMHSA's Center for the Application of Prevention Technology  
Advanced Sustainability and System Development

[Sustainability Planning](#)

CPWI Coordinators



## Beebe Training & Consulting Services

*building leadership skills today for a more just tomorrow*

### **Ball Pass/Group Juggle** **Team Building Activity**

#### **Goals:**

- To learn the names of other meeting attendees
- To have fun and be actively engaged
- To build a stronger sense of community
- To accomplish a shared goal

#### **Summary:**

Ball Pass/Group Juggle is intended to be used as an Icebreaker to help participants learn each others names (Name Game Activity). This quick and easy activity is a great method to use to introduce a group to one another and challenge them to work as a team. If desired, a time challenge can be added to the activity (Team Building/Problem Solving Activity) and will give participants an opportunity to work as a team.

#### **Supplies:**

- Tennis balls or other soft objects (Koosh balls, stuffed animals, etc.)

#### **Instructions:**



# Community Surveys



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1
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3
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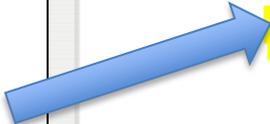
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### Community Surveys

As implementation of the 2016 CPWI Community Surveys, we are providing you with the following information.

Have a great idea for collecting surveys in your community? Please share your ideas on our [Discussion Forum](#) page.

**Surveys:**

- [English Survey \(Core\)](#)
- [Spanish Survey \(Core\)](#)
- [Cambodian Survey \(Core\)](#)
- [Chinese Survey \(Core\)](#)
- [Russian Survey \(Core\)](#)
- [Somali Survey \(Core\)](#)
- [Vietnamese Survey \(Core\)](#)

**Support Materials:**

- [Data Entry Manual](#)

**Presentations:**

- [2016 Update](#)  
Originally presented as part of the August 24, 2016 Community Surveys Webinar.
- [Administering the 2016 Survey](#)  
Originally presented during the "3rd hour" of the August 24, 2016 Community Surveys Webinar.

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# Community Specific Documents



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**Welcome to the Athena Forum**

The Athena website is created for prevention professionals to develop, update, and sustain their substance abuse prevention work.

You can find general information about substance abuse prevention on this site or specific documents and tools like surveys, agendas and surveys. You can also access prevention discussions and online...

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*1 day 12 hours ago*

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Definitions and Foundations

Planning Frameworks

Community Prevention and Wellness Initiative (CPWI)

Statewide Projects

State Prevention Enhancement (SPE) Project

Prevention Redesign Initiative (PRI)

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CPWI Community Coalition Coordinator Welcome Page

**CPWI Community Coalitions**

Community Surveys

Statewide Projects

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## Community Prevention and Wellness Initiative – Local Community Coalitions

DBHR began implementing CPWI in 2011 by redirecting funding to better target and leverage limited prevention resources to higher-need communities. Our goal is to support proven strategies that will have a long-term, positive impact on families and others in their communities. CPWI is being implemented through active partnerships with counties, Educational Service Districts (ESDs), local school districts, and the Office of the Superintendent of Public Instruction. Get more information and see where CPWI communities are located in the [CPWI brochure](#).

### Communities and Coalitions:

**[Bellingham, WA — Shuksan Community Network +](#)**

Community Prevention and Wellness Initiative - Local Community Coalitions **[Use Coalition +](#)**

**[Castle Rock, WA — Castle Rock CARE Coalition +](#)**

**[Chimacum, WA — Chimacum Prevention Coalition +](#)**

**[Clarkston, WA — EPIC Clarkston - Empowering People & Impacting Choices +](#)**

**[Cle Elum-Roslyn, WA — Cascade Prevention Coalition +](#)**

**[Concrete, WA — Concrete Coalition +](#)**

**[Cusick, WA — Panther Country Coalition +](#)**

**[Darrington, WA — Darrington Prevention Intervention Coalition +](#)**

**[Dayton, WA — Coalition for Youth and Families +](#)**

**[Ferndale, WA — Ferndale Prevention Network +](#)**

**[Forks, WA — Forks Coalition +](#)**

**[Franklin Pierce, WA — Franklin Pierce Youth First Coalition +](#)**



## Othello, WA — People Against Illegal Drugs (PAID) +

The greater Othello community, population 5,847, lies in the heart of the Columbia Basin in eastern Washington state. The coalition People Against Illegal Drugs (PAID) was established in 1985 with a focus on the prevention of alcohol, tobacco, and other drug use through the promotion of positive choices for youth. Their mission is: "To organize a coalition of parents, students, educators, and other concerned community organizations and individuals, for the purpose of developing an awareness of the drug problem in Othello, and create a drug and alcohol free environment for our youth."

### Documents

- ▢ [Adams County - all 12 maps](#)
- ▢ [Adams County Risk Profile \(2015\)](#)
- ▢ [Adams County School District and ZCTA \(zip code\) Maps](#)
- ▢ [Adams County School District Composite Map](#)
- ▢ [Adams ZCTA 5 Maps](#)
- ▢ [Othello - Action Plan](#)
- ▢ [Othello - Community Profile](#)
- ▢ [Othello - Executive Summary from Strategic Plan](#)

### Articles

- ▢ [Othello news article - Council passes ordinance...](#)

- Some items we will post.
- Let your PSM know if you are interested in adding articles or documents.



Lucilla Mendoza

# **TRAINING UPDATES**



Training	Date and Location
Washington Substance Abuse Prevention Skills Training – WA SAPST	Oct. 4-7 Yakima, WA
Indigenous PAX Good Behavior Game	Oct. 20-21 White Swan, WA
11 <sup>th</sup> Annual Latino Health Forum	Oct. 20 Seattle Airport Hotel
CLI-R Tutorial	Oct. 21 Webinar (DBHR)
Prevention Ethics	Oct. TBD DBHR
Positive Culture Framework Training	Dec. 7-9 San Diego, CA
DBHR – Organizational Development	Oct. TBD Webinar (DBHR)



Lucilla Mendoza

# **PFS CLI-R REPORTING REMINDER**

# PFS CLI-R Reporting Reminder



- Due November 15
- Guidance Documents
- Trainings
  - PEP-C
  - DBHR Tutorial



Rebecca Grady, PhD

# **COMMUNITY SURVEY UPDATES**



# 2016 Community Survey Update

- All requested survey links have been sent to coordinators
  - Current count: 161 links
  - Email [Rebecca.Grady@dshs.wa.gov](mailto:Rebecca.Grady@dshs.wa.gov) and cc your Prevention System Manager if you...
    - decide you would like a link not originally requested
    - encounter any problems with the links
    - don't have links you think you should
    - have any other questions
- Hard copies of Core survey in all languages are available at
  - [www.theathenaforum.org/community\\_surveys](http://www.theathenaforum.org/community_surveys)



# 2016 Community Survey Update

- Demographic updates
  - 1<sup>st</sup> one will be coming next week
    - Will be 3 full updates
    - Between full updates there will be number of respondent updates
  - Compare with your data book demographics and revise data collection strategies as needed
  
- Spreading best practices
  - Have a great idea for collecting surveys in your community? Facing a challenge? Consider posting on Athena's Discussion Forum
    - [www.theathenaforum.org/discussion\\_forum](http://www.theathenaforum.org/discussion_forum)



# Reminder! Drug Enforcement Agency National Prescription Drug Take Back Day Saturday October 22, 2016

The National Prescription Drug Take-Back Day aims to provide a safe, convenient, and responsible means of disposing of prescription drugs, while also educating the general public about the potential for abuse of medications.

**It's a great time to clean out your medicine cabinet! Protect our kids, families and environment by properly disposing of your unwanted and expired medicines. Medicines in the home are a leading cause of accidental poisoning and flushed or trashed medicines can end up polluting our waters**

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**Experts agree: Take-back programs are the first choice. Law enforcement, public health, and environmental professionals stand united in support of take-back programs, as the safest and most responsible way to dispose of unwanted and expired medicines**

**More DEA Take Back information:**

<https://www.deaiverison.usdoj.gov/pubdispsearch/spring/main?execution=e1s1>

**Washington State Information:**

<http://www.takebackyourmeds.org/>

Take Back Your Meds is a group of over [270 organizations in Washington State who support creation of a statewide program for the safe return and disposal of unwanted medicines.](#)





Sarah Mariani

Michael Stelmach, Lisa Mure

# **MIS UPGRADE UPDATE**



# Substance Use Disorder System Prevention Login Home Page

Substance Use Disorder System Welcome Sarah

Dashboard Home

- Announcements
- Calendar
- Forum
- Documents
- Budget
- Partners/Staff
- Coalitions/Providers
- Planning
- Implementation
- Enter Session Data
- Evaluation & Reports
- Expenditure Reports
- Users

Washington State Department of Social and Health Services

Welcome!

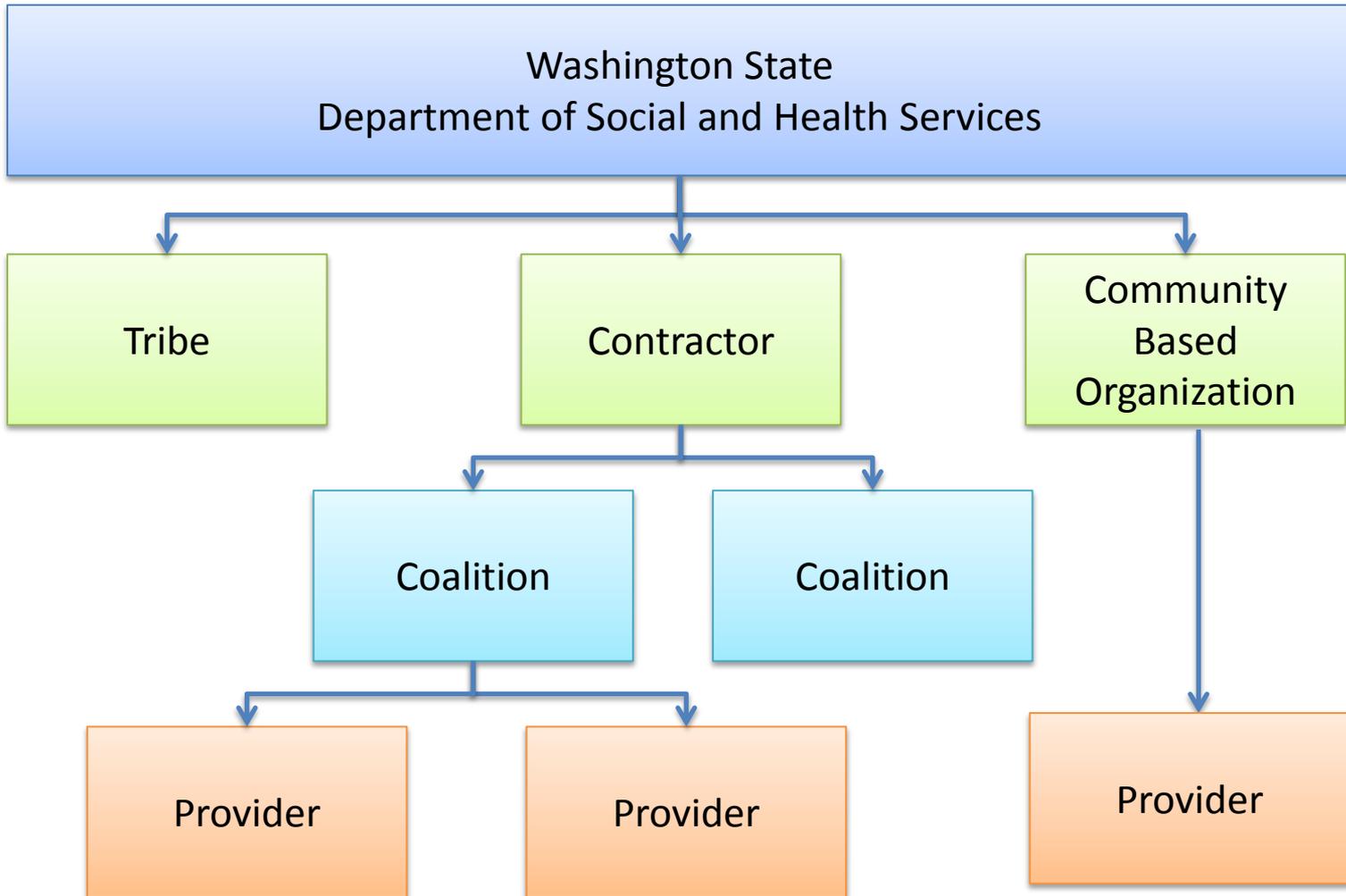
Division of Behavioral Health and Recovery (DBHR)  
Community Prevention and Wellness Initiative  
(CPWI) Data Reporting and Evaluation System

Transforming Lives

Washington State Department of Social & Health Services  
Transforming lives

*Sample Home Page*

# Organizational Structure of Entities



# Creating Entities



### Create Performing Entity ✕

**Status \***  
 Active  Inactive

**Name \***

**Address**

**Address 2**

**City**

**State**

**Zip Code**

**Phone Number**

**Display Id \***



# Adding Users

https://wabshsdev.health-e-link.net/users

Substance Use Disorder System

Dashboard Announcements Calendar Forum Documents Budget Partners/Staff Coalitions/Providers Planning Implementation Enter Session Data Evaluation & Reports Expenditure Reports Users

Home > User List

Display 10

Name
Julia Havens
Lizzie Miller
Michael Davis
Ray Horodowicz
Wabshs User

Showing 1 to 5 of

Status \*  
 Active  Inactive

Role \*  
User

First Name \*

Last Name \*

Email \*

Username \*

Password \*

Confirm Password \*

Welcome, generic

New User

Filter:

Last Logged In	
9/24/2016 3:32 PM	
9/22/2016 1:48 PM	
9/12/2016 6:15 PM	
9/21/2016 4:34 PM	
9/01/2016 10:10 AM	

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# Setting Account Permissions

Browser address bar: <https://wabshsdev.health-e-link.net/users/details?i=bRaQgJPv2bZuMwgb%2FoaQPfFioyg4Gtv%2BJ49lr8m6H0OnTFxnPL0yOa3lpk8AoCeDN%2B6CN7ztqYQt7bajeuCx36Za4WBckLWdo2DhL0NDpTzgzX5yWnpgEMOAI>

Navigation menu (left):

- Substance Use
- Dashboard
- Announcements
- Calendar
- Forum
- Documents
- Budget
- Partners/Staff
- Coalitions/Providers
- Planning
- Implementation
- Enter Session Data
- Evaluation & Reports
- Expenditure Reports
- Users

	Allow Access	Create	Edit	Delete	Level 1	Level 2	Level 3	Reconcile	Import	Export
Dashboard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Announcements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calendar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Forum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Funding Sources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partner Profile	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coalitions/Providers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program Profile	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Surveys	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
Clients	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Expenditure Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Users	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

User profile (right):

Welcome, generic

Date Created: 08/2016 9:59 PM



# Assigning Users to Entities

The screenshot shows a web browser window with the URL <https://wabshsdev.health-e-link.net/users/details?i=XEnT639MqMhzuCPCj71baz%2BASeagHveAOzyxDmJzdwyfV%2B6rO1vZSKp1BDdC4cotbo%2BiJl2So%2FkNL%2Fj2j%2F%2BRi%2BR7jU7hq8jnez2%2BmccBLH106gx>. The page title is "Substance Use Disorder System". The user profile for "Julia Havens" is visible, with fields for Status (Active), Role (User), First Name (Julia), Last Name (Havens), Email (Julia.Havens@dshs.wa.gov), Username (jhavens), and Password. A modal dialog titled "Associated Entities" is open, showing a list of entities: Garfield County, King County, Rural Resources, and Spokane. A blue button labeled "Next [Coordinating Entity]" is at the bottom of the dialog. In the background, a table lists entities with columns "Entities" and "Date Created", showing a single entry: "View" with "9/08/2016 9:59 PM".

Entities	Date Created
<a href="#">View</a>	9/08/2016 9:59 PM



# Creating Funding Sources

https://wabshsdev.health-e-link.net/fundingsources

Substance Use Disorder System

Welcome, generic

Dashboard

Announcements

Calendar

Forum

Documents

**Budget**

Partners/Staff

Coalitions/Providers

Planning

Implementation

Enter Session Data

Evaluation & Reports

Expenditure Reports

Users

Home > Budget

[\\$ Add New Funding Source](#)

Display 10 records Search:

Funding Source	Created By	Date Created	
PFS (Active)	Test Tester	7/06/2016	
pfs year 1 (Active)	Sarah Mariani	9/12/2016	
SABG (Active)	Test Tester	7/06/2016	
test (Active)	generic admin	9/16/2016	

Showing 1 to 4 of 4 entries

Previous 1 Next

# Creating Funding Sources, cont.



https://wabshsdev.health-e-link.net/fundingsources/details

Announcements

Calendar

Forum

Documents

Budget

Partners/Staff

Coalitions/Providers

Planning

Implementation

Enter Session Data

Evaluation & Reports

Expenditure Reports

Users

### Funding Source Details

Enter funding source amounts and dates.

1. Status \*

Active  Inactive

2. Name \*

Sample funding source name

3. Fiscal Year \*

-Choose-

3. Start Date

4. End Date

# Creating Partners and Staff



https://wabshsdev.health... x

https://wabshsdev.health-e-link.net/partnerprofile/details?i=Y9NCtkhDK0IC5YiI6LEbAbsOHnEn3QXnbeEPPpk6vHr3kp9KnANvwSy3fa4%2B5dfQJVyiXuGirVzPy9kWtc97r5x5Q27V%2FeJRT%2FL3FSbLKFN1MMb71kFzTYri

health-e-link Admin | HEL user | WebEx Meeting Cente | Prod HEL | Universal Translator | JSI JSI email | DEV UT Login 201405 | FPDS | \*\* Test UT Login | eRG login | rr | COMMBUYS | Health-e-Link 2014 | Other bookmarks

Announcements

Calendar

Forum

Documents

Budget

**Partners/Staff**

Coalitions/Providers

Planning

Implementation

Enter Session Data

Evaluation & Reports

Expenditure Reports

Users

### General Information

Enter profiles for your partners, coalition members or staff.

1. Status \*

Active  Inactive

2. Are you staff or a partner?

Staff  Partner

3. Are you a prevention coalition member?

Yes  No

4. Organization Name (If Applicable)

Police Dept

5. Organization web site (If Applicable)

6. Name \*

Chief Jones



# Adding Coalition and Provider Profiles

https://wabshsdev.health... x

https://wabshsdev.health-e-link.net/coalitionproviderprofile/details?i=r2xd8p5Oiz5C0INKUtD%2F5kplCaQxI9Hjd42Rk9BLkjsjBISbp6r4%2F5Y8J4YR%2FcKfMRI8Q4dMxf5ObH9f7Rx%2FJhKgLHKI88jKH3CUNzE28zbpac

health-e-link Admin | HEL user | WebEx Meeting Cent... | Prod HEL | Universal Translator | JSI JSI email | DEV UT Login 201405 | FPDS | Test UT Login | eRG login | rr | COMMBUYS | Health-e-Link 2014 | Other bookmarks

- Announcements
- Calendar
- Forum
- Documents
- Budget
- Partners/Staff
- Coalitions/Providers**
- Planning
- Implementation
- Enter Session Data
- Evaluation & Reports
- Expenditure Reports
- Users

### General Information

Complete a profile for your entity or organization.

1. Status \*

Active  Inactive

2. Organization Type

- Select -

3. Name \*

Auburn CPWI Coalition

4. Address

5. Address 2

6. City

### Primary Contact Information

14. Primary Contact Name

15. Primary Contact Phone Number

16. Primary Contact Email

### Other Information

17. Is your organization a RELIGIOUS or FAITH-BASED ORGANIZATION (FBO)?

Yes  No

18. Please indicate which contractual or funding affiliations your organization has. Check all that apply.

- Community Prevention and Wellness Initiative (CPWI)
- Drug-Free Communities
- Community Based Prevention Services/CBOs
- WA Department of Health



# Creating Programs

https://wabshsdev.health-e-link.net/programprofile/details?i=mx8dVc6oSaRIktjoRMFezHxH9aQZTvyggv1K2wsc2FYBC3OoNoYmLOZWfz%2FPyViBwkDOynonGZgcfNGtxlO7xcBWxCYKbY9jX7mWPOEnxoZhEFXhLZCTz

## Substance Use Disorder System

Welcome, generic

- Dashboard
- Announcements
- Calendar
- Forum
- Documents
- Budget
- Partners/Staff
- Coalitions/Providers
- Planning**
- Implementation
- Enter Session Data
- Evaluation & Reports
- Expenditure Reports
- Users

Home > Planning > Planning Profile

### Program Profile Details

Enter profiles for planned programs and strategies.

1. Status \*

Active  Inactive

2. Select program/activity type (select one) \*

Community Engagement/Coalition Development

3. Select program/activity name (select one) \*

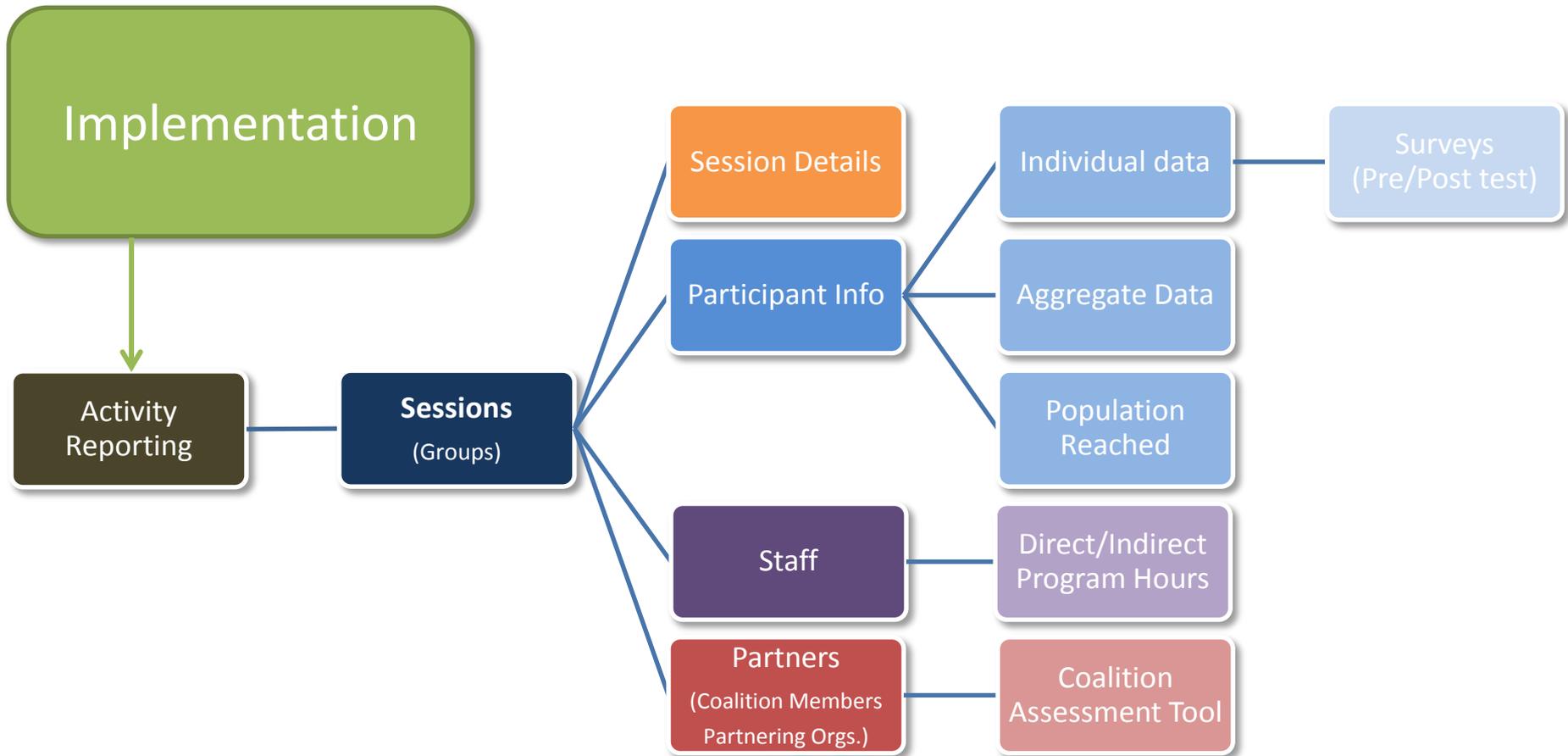
Communities that Care (CTC)

- Select -
- Communities that Care (CTC)**
- Community Coalition
- Gathering of Native Americans
- PROSPER
- Youth Mental Health First Aid SxPx

...alla 2017) \*



# Collecting Data





# Collecting Data

https://wabshsdev.health-e-link.net/surveys/startSurvey

health-e-link Admin | HEL user | WebEx Meeting Center | Prod HEL | Universal Translator | JSI JSI email | DEV UT Login 201405 | FPDS | \*\* Test UT Login | eRG login | rr | COMMBUYS | Health-e-Link 2014

Other bookmarks

### General Information

1. Entry Name \*
2. What is the zip code of the activity location?
3. In what school district is the activity taking place?
4. In what county is this activity taking place?
5. In what legislative district is this activity taking place?
6. In what congressional district is this activity taking place?
7. Start and End Date of Activity \*  
 →

# Reporting Session and Program Information



Home > Session Data > Sessions

Add New Session

Session 1 [Details](#)

Session 2 [Details](#)

Session 3 [Details](#)

### Staff Members

Assoc	Staff Member	Direct Staff T
<input type="checkbox"/>	Chief Jones (Police Dept)	0
<input checked="" type="checkbox"/>	Mike Stelmach	2

### Population Reached

Total Reached

0

County Reached

### Session Details

1. Address

DBHR

2. Address 2

3. City

Lacey

4. State

Washington

5. Zip Code

98503

6. Duration of Activity (Hours)

1 Hour

7. Duration of Activity (Minutes)

30 Minutes

8. Target Population

General Population

9. Session Notes

Date #3 for environmental outreach.

09/06/2016

09/13/2016

09/20/2016

Direct Staff Time

hours 0 minutes

hours 0 minutes

# Capturing Staff & Partner Information



Add New Session

Pull Existing Participants

Add New Participant

Session 1 [Details](#)

Session 2 [Details](#)

## Staff Members

Assoc	Staff Member	Direct Staff Time	Indirect Staff Time
<input checked="" type="checkbox"/>	Chief Jones (Police Dept)	2 hours 30 minutes	5 hours 0 minutes
<input type="checkbox"/>	Mike Stelmach	0 hours 0 minutes	0 hours 0 minutes

## Participants

<input checked="" type="checkbox"/>	Chad XxTest	<a href="#">Edit Participant</a>	<a href="#">Select Survey</a>
-------------------------------------	-------------	----------------------------------	-------------------------------



# Capturing Participant Information

Add New Session

Pull Existing Participants

Add New Participant

Session 1 [Details](#)

Session 2 [Details](#)

## Staff Members

Assoc	Staff Member	Direct Staff Time	Indirect Staff Time
<input checked="" type="checkbox"/>	Chief Jones (Police Dept)	2 hours 30 minutes	5 hours 0 minutes
<input type="checkbox"/>	Mike Stelmach	0 hours 0 minutes	0 hours 0 minutes

## Participants

<input checked="" type="checkbox"/>	Chad XxTest	<a href="#">Edit Participant</a>	<a href="#">Select Survey</a>
-------------------------------------	-------------	----------------------------------	-------------------------------



# Capturing Participant Information, cont.

New Participant ✕

1. First Name \*

2. Last Name \*

3. DOB

4. Address

5. Address 2

6. City



# Capturing Aggregate Participant Data

Session 2 [Details](#)

09/28/2016



## Staff Members

Assoc	Staff Member	Direct Staff Time	Indirect Staff Time
<input checked="" type="checkbox"/>	Chief Jones (Police Dept)	2 hours 30 minutes	5 hours 0 minutes
<input type="checkbox"/>	Mike Stelmach	0 hours 0 minutes	0 hours 0 minutes

## Aggregate Data

[Save Aggregate Data](#)

### Total Participants

0

### Gender breakdown of group

Male 0

Female 0

Unkown/Refused to State 0

### Race breakdown of group

American Indian/Alaskan Native 0

Asian - Asian Indian 0



# Capturing Population Reach

Add New Session

Session 1 [Details](#)

Session 2 [Details](#)

09/13/2016

### Staff Members

Assoc	Staff Member	Direct Staff Time	Indirect Staff Time
<input checked="" type="checkbox"/>	Chief Jones (Police Dept)	2 hours 30 minutes	5 hours 0 minutes
<input type="checkbox"/>	Mike Stelmach	0 hours 0 minutes	0 hours 0 minutes

### Population Reached

Total Reached

250

County Reached



# Scheduled Reporting: Reporting Coordinator Hours

https://wabshsdev.health... x

https://wabshsdev.health-e-link.net/surveys/editSurvey?i=H5KqGFIVcA9GUfNUd%2F78N%2FkFGvE5Qzf2341r7ejF5KnUodJRdQaUg0QL%2B9ZleWdmwG%2BfvGhElwvycSwTbkHyaPd8G48Gt%2Fd6es7I6L46fkMIq3IHIT! | Search | Star | G |

health-e-link Admin | HEL user | WebEx Meeting Cente | Prod HEL | Universal Translator | JSI JSI email | DEV UT Login 201405 | FPDS | \*\* Test UT Login | eRG login | rr | COMMBUYS | Health-e-Link 2014 | Other bookmarks

- Announcements
- Calendar
- Forum
- Documents
- Budget
- Partners/Staff
- Coalitions/Providers
- Planning
- Implementation ▼
  - Activity Reporting
  - Coalition Coordinator Hours Reporting**
  - CPWI Quarterly Reporting
  - Tribal Annual Reporting
- Enter Session Data
- Evaluation & Reports

### What performing entity was involved?

WAPI Project Alert

Seattle Public Schools

WAPI Project Alert

### Enter estimated Coalition Coordinator hours for the month you wish to report.

1. Reporting Month \*  
4 - April

2. Reporting Year \*  
2016

3. For each coalition activity area, please enter coordinator hours and brief comments for the month.



# Scheduled Reporting: Reporting Expenditures

https://wabshsdev.health-e-link.net/expenditurereporting/details

health-e-link Admin | HEL user | WebEx Meeting Center | Prod HEL | Universal Translator | JSI JSI email | DEV UT Login 201405 | FPDS | \*\* Test UT Login | eRG login | rr | COMMBUYS | Health-e-Link 2014 | Other bookmarks

- Announcements
- Calendar
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- Coalitions/Providers
- Planning
- Implementation
- Enter Session Data
- Evaluation & Reports
- Expenditure Reports**
- Users

### Expenditure Reporting

1. Grantees \*  
- Select Grantees -
2. Coordinating Entity \*  
- Select Coordinating Entity -
3. Associated Performing Entity
4. Reporting Month \*  
-Choose-
5. Reporting Year \*  
-Choose-

**Monthly reported expenditures**  
This section is used to report monthly expenditures for coalition operations. If you are not funded for coalition work, skip this section.

5. County Only Administration

# Scheduled Reporting: Quarterly Reporting (CPWI Deliverables)



Home > Implementation > CPWI Quarterly Reporting > Implementation Details

What performing entity was involved?

Auburn CPWI Coalition

Programs

Program Name

## Part 1

1. Reporting Year \*

2016

2. Reporting Quarter \*

Q1: July 1 - September 30

Please update any CPWI Coalition Tasks that you have completed during this reporting period

### Getting Started

3. Obtained or renewed your Certified Prevention Professional (CPP) credential

07/12/2016



### Capacity

4. Conducted Coalition Assessment Tool (CAT) Coalition member survey

09/13/2016



5. Updated your Community Profile

09/21/2016



6. Engaged Key Leaders in Coalition efforts (Key Leader Event)

08/16/2016





Kim Beeson, Puget Sound ESD & Brittany Campbell, NorthEast ESD 101  
Krissy Johnson, Office of Superintendent of Public Instruction

# **PARTNERING WITH SCHOOLS**