

# Community Prevention & Wellness Initiative (CPWI) Learning Community Meeting

Division of Behavioral Health and  
Recovery

August 26, 2015

9:00 a.m. – 12:00 p.m.



# Agenda

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- Welcome/New Coordinators
- DBHR/OSPI Updates
  - SAMHSA Site Visit
  - Brief Review of PFS Contract Allocation
  - Strategic Plan Update
  - Partnerships for Success Targeted Enhancement Projects Update
  - CPWI/Dedicated Marijuana Plan
- PFS Prescription Drug Take-Back Project Presentation
- 2015 Community Survey Roll Out
- Community Progress Sharing
- Adjourn

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## **Third Hour Training**

- 11:00a.m. Policy Tracker System Presentation  
Laura Hitchcock, JD, Project Manager King County Partnership Initiative

# Brief Review of Partnerships for Success Allocations 2015-2016



## Partnerships For Success (PFS)

- Review your Award and Revenues page for PFS allocation breakouts.
- Allocations are broken out into 3 month and 9 month increments to align with State Fiscal Year Contract dates.
  - Calculated using annual PFS allocation from Year 1 divided by 12 to get monthly amounts, then x3, x9.
- Pay special attention to the PFS allocations and spend down as they cannot roll forward.



**AWARD AND REVENUES  
2015-2017 Biennium**

CONTRACTOR NAME  
CONTRACT NUMBER  
COUNTY

The above named Contractor is hereby awarded the following amounts for the purposes listed.

<u>REVENUE SOURCE CODE:</u>	<u>TYPE OF SERVICE</u>	<u>AWARD AMOUNTS</u>			
		<u>SFY 16</u>	<u>SFY 17</u>	<u>Biennial Funds</u>	<u>Total 15-17 Biennium</u>
333.99.59	SABG Prevention	\$35,735	\$35,735		\$71,470
334.04.6X	GF-State- Admin (for SABG Prevention)	\$3,107	\$3,107		\$6,214
333.92.43	PFS-Total	\$48,100	\$12,025	\$0	\$60,125
	Year 2 FFY14 (7.1.15-9.29.15)	\$12,025			\$12,025
	Year 3 FFY15 (9.30.15-9.29.16)	\$36,075	\$12,025		\$48,100
	Year 4 FFY16 (9.30.16-6.30.17)				
<b>Total Federal Funds</b>		<b>\$83,835</b>	<b>\$47,760</b>	<b>\$0</b>	<b>\$131,595</b>
<b>Total State Funds</b>		<b>\$3,107</b>	<b>\$3,107</b>	<b>\$0</b>	<b>\$6,214</b>
<b>TOTAL ALL AWARDS</b>		<b>\$86,942</b>	<b>\$50,867</b>	<b>\$0</b>	<b>\$137,809</b>



# Allowable Costs?

- **Resources to determine allowable costs:**
  - Your local fiscal department / contract authority
  - The Contract
  - Federal Cost Principles
    - OMB Circular for your agency type
      - A-122 Non-profit Organizations
      - A-87 State, Local, & Tribal Governments
    - Office of Management and Budget (OMB) [http://www.whitehouse.gov/omb/circulars\\_default/](http://www.whitehouse.gov/omb/circulars_default/)
  - Fiscal/Program Requirements guidance
    - <https://www.dshs.wa.gov/sites/default/files/BHSIA/dbh/Substance%20Use/FY14%20Fiscal%20Program%20Requirements%20for%20SUD.pdf>
    - Washington Office of Financial Management's State Administrative and Accounting Manual (SAAM) <http://www.ofm.wa.gov/policy/>



Note: this is not an “all-inclusive” list.



# Fiscal/Program Requirements

## Fiscal/Program Requirements guidance

<https://www.dshs.wa.gov/sites/default/files/BHSIA/dbh/Substance%20Use/FY14%20Fiscal%20Program%20Requirements%20for%20SUD.pdf>

- **Fiscal policies - standards for reimbursable costs**  
Compilation of definitions and principles from the State of Washington Office of Financial Management's State Administrative and Accounting Manual (SAAM), the federal Office of Management and Budget's **(OMB) Circular A-122** and **Circular A-87** Cost Principles.
- *Provided solely as technical assistance and are not intended to circumvent the Contractor's need to follow the referenced rules.*



# Fiscal/Program Requirements



- Reimbursable costs
- Reasonableness
- Allocable costs
- Allowable costs
- Unallowable costs







## Unallowable Partnerships for Success (PFS) Costs

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- Remember, the following are additional unallowable costs with PFS funds:
  - Meals (food) – Light refreshments ok
  - Promotional Materials: tote bags, t-shirts etc.
  - Entertainment: movie tickets, sporting tickets, theaters, etc.
  - Honorariums
  - Give-aways, door prizes, etc.
  - Miscellaneous expenses
    - Note: this is not an “all-inclusive” list.

# Upcoming Training Dates



# Save The Dates

- *CPWI 3<sup>rd</sup> hour – **Community Benefit**, September 23<sup>rd</sup>*
- *CPWI 3<sup>rd</sup> hour – **Follow-up Reducing Health Disparities** with Haner Hernandez, October 28<sup>th</sup> 10am-Noon*
- **WA-SAPST (Substance Abuse Prevention Systems Training)**
  - September 29, 2015, 8:30 a.m. through October 2, 2015, 3 p.m.
  - Yakima
- **Tentative Community Coalition Coordinator Orientation**
  - Tuesday, October 20<sup>th</sup>
  - 6 hours
  - Location TBD (In Olympia/Lacey, WA)
- **Tentative ½ day Prevention Contract Training**
  - Wednesday, October 21<sup>st</sup>
  - Location TBD (In Olympia/Lacey, WA)
    - Possible webinar style