

CAPT Menu of T/TA Services

SPF-SIG Cohort IV – States, Tribes, and Jurisdictions

SPF Step 1: Conduct Statewide Needs Assessment

State, Tribe, and Jurisdiction Benchmarks	State, Tribe, and Jurisdiction Activities	Available TA	Available Training
<p>Hire SPF SIG Project Director and staff</p> <p>Create SPF SIG Advisory Council</p> <p>Complete needs assessment</p>	<p>At State, Tribe, and Jurisdiction level:</p> <p>Develop SEOW</p> <p>Develop epidemiological profile</p> <p>Develop local-level community profiles, assessment tools, and resources to support local-level assessment</p> <p>Address long-term data gaps</p>	<p>Support SEOW development and meeting planning</p> <p>Orient SEOW members</p> <p>Assist tribes in using culturally-appropriate data collection methods, such as Talking Circles</p> <p>Assist tribes and jurisdiction in addressing their unique data gaps</p> <p>Assist tribes in understanding the difference between research and evaluation and how SPF data will be used in the SPF cross site evaluation</p> <p>Help States, Tribes, and Jurisdictions use SEOW findings to inform prioritization/decision-making</p> <p>Provide SEOW resources to support local-level assessment</p> <p>Define role of SEOW in local assessment; explain how SEOW can support local grantees needs around epi and assessment</p> <p>Link SPF-related data needs to NOMS collection</p> <p>Assess prevention resources at State, Tribal, and Jurisdiction level</p> <p>Assess sub-State readiness to implement the SPF</p> <p>Help States select local-level assessment tools</p>	<p>For SEOW members, presentations on:</p> <ul style="list-style-type: none"> • What is the SPF? • What is the role of the epi work group? • Selecting epidemiological priorities <p>For SSA, Tribal, or Jurisdiction staff, presentations on:</p> <ul style="list-style-type: none"> • What is the SPF SIG? • Assessing State- and local-level capacity

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State, Tribe, and Jurisdiction Benchmarks	State, Tribe, and Jurisdiction Activities	Available TA	Available Training
		<p>Determine data gaps and identify sources of local data</p> <p>Synthesize research on particular populations (e.g., elderly)</p> <p>Provide referral/links to prevention databases and information on data collection methods</p>	

SPF Step 2: Building State and Community Prevention System Capacity

State, Tribe, and Jurisdiction Benchmarks	State, Tribe, and Jurisdiction Activities	Available TA	Available Training
<p>Create sustainable partnerships</p> <p>Introduce training and education to promote readiness, cultural competence, leadership, and data collection, monitoring, and evaluation capacity</p> <p>Convene meetings and provide workshops for key stakeholders, community coalitions, and service providers</p>	<p>Educate partners on the SPF; explain how it fits within the larger State system</p> <p>Develop a SPF Advisory Group</p> <p>Develop SPF Evidenced-Based Practices Work Group</p> <p>Build SPF knowledge across the State, Tribal, and Jurisdiction system (e.g., through SPF-related trainings)</p> <p>Enhance current TA and training system to deliver TA and training related to the SPF</p> <p>Identify relevant resources</p> <p>Build capacity of State, Tribal, and Jurisdiction prevention coalitions, and other key stakeholders to understand the SPF</p> <p>Determine State-level, Tribal and/or Jurisdiction communication between contractors, TA providers, and SPF staff</p>	<p>Provide information re: developing a SPF Advisory Council (e.g., membership, roles, structure, orientation)</p> <p>Provide information re: methods for selecting and educating partners</p> <p>Advise on incorporating SPF work into State, Tribal, or Jurisdiction work plan process for reviewing EBIs</p> <p>Help States, Tribes, and Jurisdictions to identify potential TA needs at the local level (e.g., developing an assessment team, identifying available data and data gaps, analyzing/ interpreting data, organizing/presenting data, identifying/recruiting potential partners and coalition members, assessing community resources and readiness, assessing agency/coalition capacity)</p> <p>Assess State, Tribal or Jurisdiction evaluation needs</p> <p>Provide States, Tribes and Jurisdiction with resources and information related to how other entities approach TA, training, and communications</p> <p>Build capacity of States, Tribes, and Jurisdictions to support the SPF at the local level including SPF Steps 1-5, by:</p> <ul style="list-style-type: none"> • Providing relevant materials • Assisting in the design of local level SPF trainings • Helping to convene learning communities • Helping to develop a process for allocating services to local-level grantees 	<p>For SSA, Tribal, and or Jurisdiction staff, State partners, SPF Advisory Council, T/TA providers and/or regional planning entities:</p> <ul style="list-style-type: none"> • Overview of the SPF SIG • What is the role of the Evidence-based Practices Workgroup? <p>For State-level, Tribal or Jurisdiction T/TA providers:</p> <ul style="list-style-type: none"> • TOT on SPF process • TOT on implementing SPF at the local level • Training on providing effective TA to increase capacity of local providers to select evidence-based strategies

SPF Step 3: Strategic Planning

State, Tribal Jurisdictions Benchmarks	State Tribal Jurisdictions Activities	Available TA	Available Training
<p>Submit SPF SIG strategic plan</p> <p>Get sub-recipient funding mechanism approved by SPF</p> <p>Create mechanism for funding sub-recipients</p>	<p>Develop State, Tribal, or Jurisdiction-level logic model that includes evidence-based strategies</p> <p>Identify culturally-appropriate approaches that will impact the priority problem selected</p> <p>Develop State, Tribal and/or Jurisdictional plan that includes prevention priorities and plan for allocating funds to local communities</p> <p>Develop an RFR and/or letter of intent process</p> <p>Create materials and training opportunities for grantees on SPF Steps 1-3. Topics might include:</p> <ul style="list-style-type: none"> • Cultural competency • Risk and protective factors • Assessment tools • Definition of “evidence-based” • Guidance on selecting evidence-based strategies • Guidance on developing logic models and local-level planning 	<p>Consultation, coaching, and resources (e.g., literature searches) to support:</p> <ul style="list-style-type: none"> • Development of SPF logic model • Development of the SPF State plan • Development of RFR for local grantees • Creation of a guidance document to help grantees implement SPF at the local level • Selection and/or development of assessment and other tools • Selection of evidence-based and culturally appropriate strategies • Process for defining evidence-based strategies (including development of an expert panel) • Integration of cultural competency • Use of electronic methods to collect and organize training resources and materials <p>TA and coaching to State, Tribe, Jurisdiction, and sub-regional TA providers responsible for providing T/TA to SPF recipients</p>	<p>For State, Tribal and Jurisdiction-level T/TA providers:</p> <ul style="list-style-type: none"> • TOT on SPF Steps 4 and 5 • Training on providing effective TA to support local providers to implementing evidence-based strategies • Training on the role of Indian culture in building resiliency factors

SPF Step 4: Implementation

State, Tribe, and Jurisdiction Benchmarks	State Tribe, and Jurisdiction Activities	Available TA	Available Training
<p>Sub-recipients in process of being funded</p>	<p>Develop and deliver learning events for grantees on Steps 1-3</p> <p>Work with local grantees to develop logic models and plans. Relevant activities include:</p> <ul style="list-style-type: none"> • Selecting a priority problem • Identifying and prioritizing risk factors • Assessing community readiness • Selecting evidence-based strategies • Identifying resources and resource gaps • Identifying partners • Identifying organizational needs and development of a plan to address them <p>Review grantee plans and provide feedback</p> <p>Develop and deliver learning events on Steps 4 and 5. Topics might include:</p> <ul style="list-style-type: none"> • Specific prevention strategies • Programmatic logic models • Implementation factors (e.g., training needs, coaching, materials, community buy-in/support) • Action plan development • Implementation of environmental strategies 	<p>Consultation, coaching, and resources to States, Tribes and Jurisdiction re:</p> <ul style="list-style-type: none"> • Supporting the selection and implementation of evidence-based interventions, including fidelity and adaptation of EBIs. • Working with tribes to address the limitations of available EBI's targeted at Native Americans • Design and implementation of a learning community event focused on strategy selection • Supporting the utilization of CSAP's evidence-based guidance document • Working with communities to assess needs, resources and capacity • Assisting communities to develop program logic models and implementation plans • Establishing expert panels to approve innovative local programmatic efforts • Determining how T/TA resources can best meet the needs of local grantees • Developing tools to assess grantees' implementation needs • Ensuring that States, Tribes and Jurisdictions and T/TA System have access to resources/information related to implementation of EBIs at the local level • Assessing local-level communities' T/TA needs • Working with grantees to overcome barriers to implementing environmental strategies • Working with grantees to track fidelity and make appropriate adaptations, as needed • Developing process at the State level to monitor grantees' implementation of their plan and adaptation of strategies 	<p>State-, Tribe-, and Jurisdiction-level trainings on:</p> <ul style="list-style-type: none"> • Implementing the SPF at the local level, Steps 1-5 (TOT for T/TA Providers) • Effective implementation of environmental strategies <p>Community-level trainings on:</p> <ul style="list-style-type: none"> • Locating, hiring, and managing an evaluator • Overview of data collection methods • Involving youth in prevention programming • Overview of effective prevention strategies • Conducting a feasibility assessment • Coalition development 101 and 102 • Cultural competency • Collaboration • Environmental strategies • Evaluating environmental strategies • Selecting evidence-based strategies • Logic model development • Using data to inform implementation • The role of culture in developing effective strategies targeted at Native American populations

SPF Step 5: Evaluation

State, Tribe, and Jurisdiction Benchmarks	State, Tribe, and Jurisdiction Activities	Available TA	Available Training
<p>The development of an evaluation plan for the SPF</p>	<p>Determine State, Tribe, and/or Jurisdiction evaluation mechanism</p> <p>Recruit key stakeholders to be involved with evaluation</p> <p>Determine evaluation design</p> <p>Develop an evaluation plan</p> <p>Identify data collection methods</p> <p>Develop local needs assessment tools</p> <p>Determine methods for collecting NOMs measures</p> <p>Determine role of local evaluators</p> <p>Determine T/TA needs of evaluators and program staff regarding evaluation</p>	<p>Facilitate cross-sharing among State, Tribe, and Jurisdiction evaluators</p> <p>Support development and implementation of plans for evaluating Statewide, Tribal wide and or jurisdiction wide strategic prevention efforts</p> <p>Work with States, Tribes, and Jurisdictions to link evaluation efforts to the NOMs</p> <p>Provide TA to States, Tribes, and/or Jurisdictions on collection of community-level NOMs</p> <p>Assist States, Tribes, and Jurisdictions in ensuring evaluation support to grantees</p> <p>Assist States, Tribes, and Jurisdictions in developing evaluation plan guidance for grantees</p> <p>Share existing data collection and reporting tools for local level</p> <p>Provide TA to State on collection of program-level NOMs</p>	<p>Approaches to Prevention Evaluation</p> <p>Locating, Hiring, and Managing an Evaluator</p> <p>Overview of data collection methods</p> <p>Overview of data presentation methods</p> <p>Introduction to the NOMs</p>