

**Request for Applications – Tribal Dedicated Marijuana Account Youth Prevention and/or Treatment Projects 18/19-005**

Washington State Department of Social and Health Services  
Division of Behavioral Health and Recovery (DSHS/DBHR)  
Funding for August 1, 2017 through June 30, 2018

<b>Request for Applications:</b>	<b>Tribal Dedicated Marijuana Account Youth Prevention and/or Treatment Projects.</b> Tribes, which already participate in the Tribal DMA Youth Px and/or Tx Projects, <i>do not need to reapply.</i>
<b>Short Title:</b>	Tribal DMA Projects RFA #18/19-005
<b>Estimated Contract Period:</b>	August 1, 2017 through June 30, 2018.
<b>Application Due Date:</b>	All proposals must arrive <b>July 21, 2017 by 5:00 P.M.</b> Pacific Standard Time.
<b>Submit Application To:</b>	Submit complete proposal to the Office of Indian Policy <a href="mailto:Indianpolicy@dshs.wa.gov">Indianpolicy@dshs.wa.gov</a> by way of the Single Point of Contact with the <b>Subject Line:</b> Tribal DMA Projects-[Tribe Name]
<b>Informational Opportunities:</b>	June 29, 2017 1:30 P.M. – 2:30 P.M. Pacific Standard Time. Click on the Link: <a href="https://attendee.gotowebinar.com/register/3422422739468239874">https://attendee.gotowebinar.com/register/3422422739468239874</a>
<b>Questions:</b>	Submit questions to the Office of Indian Policy by email <a href="mailto:Indianpolicy@dshs.wa.gov">Indianpolicy@dshs.wa.gov</a> and copy Lucilla Mendoza by email at <a href="mailto:mendol2@dshs.wa.gov">mendol2@dshs.wa.gov</a> with the <b>Subject line:</b> Tribal DMA Projects-[Tribe Name] Each Friday an updated list of Questions and Answers will be posted here: <a href="http://www.theathenaforum.org/grants">http://www.theathenaforum.org/grants</a> .
<b>Application:</b>	Request for Applications and related forms and information can be found at <a href="http://www.theathenaforum.org/grants">http://www.theathenaforum.org/grants</a>

**Introduction**

The following packet contains information about the State appropriations of **Dedicated Marijuana Account (DMA) funds to Tribal governments** identified in RCW 69.50.540 for the purposes of treatment (Tx) and/or prevention (Px) of marijuana use or substance use disorders (SUD). Funding is provided to increase prevention and treatment services to Tribal governments in the State of Washington. The award amount of up to \$20,000 will be allocated for contract period of (August, 2017 - June 30, 2018) for tribes that are interested in participating in this project.

These funding grants are available to all Federally Recognized Tribes through the Consolidated Agreement with the Office of Indian Policy. If there is remaining funding following the request for applications, DSHS will make every effort to fund services for tribes including offering additional funding to tribes that request additional funds and/or to distribute to entities that serve tribal communities such as Urban Indian Health Organizations, Recognized American Indian Organizations (RAIOs) or Community-based Organizations that serve tribal communities.

All funding for the Tribal DMA Projects will be funded pending continuation of continued funding allocations by the Washington State Legislature.

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### **Section I: Project Requirements**

#### **Program Requirements**

Tribal governments interested in receiving DMA funds for youth marijuana misuse/abuse Prevention and/or Treatment (Px/Tx) services shall adhere to the following program requirements/deliverables:

- Provide a proposal to implement a new substance use disorder (SUD) prevention or treatment service; enhance an existing SUD service, or a combination of both options.
- Program funding should support the implementation prevention and/or treatment services for middle school and/or high school aged youth.
- No more than 8% of the budget may be expended for administrative and/or in-direct costs.
- As a part of the Consolidated Agreement, all other requirements of the Intergovernmental Agreement apply to this funding.
  - Adhere to reporting requirements outlined in the Guidelines for Indian Nation Consolidated Tribal Social and Health Services Plan.
- Report service delivery data into either the Substance Use Disorder Prevention and Mental Health Promotion Online Reporting System or the TARGET data system.

#### **Continuation Projects - Tribes Currently Participating in the Tribal DMA Projects in FY 2017**

*Tribal DMA Project Continuation Form (Appendix A, B).*

Tribes who were awarded funds through the DMA for FY 2015-2017, **need to submit an updated plan to DBHR by July 21, 2017**. Tribes continuing the DMA project must continue to adhere to program requirements/deliverables as outlined in the RFA. The updated plan should include the following documents:

1. Program continuation questionnaire (**Appendix A**)
2. Updated plan using the fillable *Tribal DMA Project Continuation Form (Appendix A, B)*.
3. Budget to reflect funding amount with the maximum consideration of \$20,000 (**Appendix C**).
4. Updated programs and budgets will also need to be reflected in the Substance Use Disorder Prevention and Mental Health Promotion Online Reporting System (Minerva) and/or TARGET data entry system.

#### **New Project Proposal Content for New Applicants – See Appendix A, B (fillable form)**

*Complete the DMA New Application Fillable Forms (Appendix A, B, C)*

The following information shall be completed using the forms Appendix A, B, and C.

1. General Information
2. Description of services to be provided (**Appendix A**)
3. Action Plan on Page (**Appendix B**)
4. Proposed Budget (**Appendix C**)

### **Section II: Reporting Requirements for Successful Applicants**

#### **Prevention Reporting:**

Tribal DMA Projects recipients that use their funds for prevention services will report services from their project into the DSHS-DBHR Substance Use Disorder Prevention and Mental Health Promotion Online Reporting System (Minerva).

Resources on the Minerva system can be found at <http://www.theathenaforum.org/minerva>.

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The following services will be reported:

- Each training completed.
- Information for all program participants involved in reoccurring services.
- Service data on one-time only events.
- Complete a 4-question Annual Narrative and provide information on project and outcomes of the program.

### **Treatment Reporting**

Tribal DMA Projects recipients that use their funds for treatment services will report services from their project into the TARGET System.

### **Consolidated Agreement Reporting**

Fund recipients will need to follow the guidelines of the Consolidated Agreement for reporting schedule and reporting requirements of expenditures and narrative reports.

\*Information related to training for data entry into Substance Use Disorder Prevention and Mental Health Promotion Online Reporting System (Minerva) and TARGET will be scheduled as soon as proposals have been accepted.

### **Section III: Application Submission and Review Process**

Please submit application and supporting document to the Office of Indian Policy at [indianpolicy@dshs.wa.gov](mailto:indianpolicy@dshs.wa.gov) by **July 21, 2017**.

- Application screening will begin **July 21, 2017** by DBHR program staff to ensure that each applicant is eligible and has provided all required information and written responses to each of the above questions.
- Please provide a clear project proposal and connect with your DBHR manager for assistance in completing the proposal application.
- DBHR reserves the right to negotiate with applicants for project scope and funding amounts.
- *Applications received after the deadline will be considered based on funding available.*

### **Section IV: Award of Funding**

Early screening of applications begins **July 24, 2017**. All applicants will be notified of their award amount as soon as the application review process is complete.

All funding for the Tribal DMA Projects will be funded pending continuation of continued funding allocations by the Washington State Legislature.

DBHR may, at any time before execution of a contract, amend all or any portion of this solicitation. DBHR will send any solicitation amendments to you. If there is any conflict between amendments or between an amendment and the solicitation, whichever document was issued last in time shall be controlling. DBHR and the State of Washington are not obligated to contract for the services specified in this solicitation. DBHR reserves the right to retract this solicitation in whole, or in part, and at any time. DBHR may decide not to award any contract(s) under this solicitation by rejecting any and all proposals.

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**Section V: Questions Regarding the Application**

If you have questions regarding the application package, please e-mail, call or send questions by contacting:

- Leah Muasau at 360.902.7819 or [indianpolicy@dshs.wa.gov](mailto:indianpolicy@dshs.wa.gov) regarding Contract Consolidation
- Lucilla Mendoza at 360.725.3760 or [mendol2@dshs.wa.gov](mailto:mendol2@dshs.wa.gov) regarding Application

Thank you so much for your thorough review of this information and we look forward to seeing an application from you in the near future.

**Section VI: Tribes that are currently awarded funds from the DMA account and need not reapply**

- Chehalis, Cowlitz, Jamestown, Makah, Muckleshoot, Nooksack, Port Gamble, Puyallup, Quileute, Spokane, Squaxin Island, Tulalip, and Upper Skagit