

Many Hands Make for Light Work

Tools and Ideas that Can Help Coalition Members Take Action

(and Give Staff Some Needed Relief)

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Note Taking Guide

Quick Challenge #1:

1.

2.

Unique Role of Coalitions & Partnerships:

1.

2.

3.

4.

Note Taking Guide

Quick Challenge #2:

1.

2.

Recruiting for Action

1.

2.

A.

B.

3.

A.

B.

C.

D.

Note Taking Guide

Recruiting for Action: Application Exercise

1. Our Current Implementation Plan:

For what roles or action steps can you recruit community involvement?

2. Community Assessment:

For what roles or action steps can you recruit community involvement?

3. Coalition Evaluation:

For what roles or action steps can you recruit community involvement?

Note Taking Guide

Application Challenge:

1.

2.

Critique:

1. Did they reach out on your terms?

2. Did they give good reasons to join?

A. From your point of view?

B. Why is it in your best interest?

3. Did they make a specific request?

A. Was there a clear role or task?

B. Was it limited and doable?

C. Was it immediate?

D. Did they explain why you were specifically needed?

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Quick Challenge #3:

1.

2.

3.

Note Taking Guide

Quick Challenge #3:

1. How many action items were there really?
2. How many of these action items were assigned to staff?
3. How many of these action items were assigned to coalition members?
4. How many coalition members left with something to do before the next meeting?

Note Taking Guide

Planning for Action

- 1.
- 2.
- 3.
- 4.
- 5.

Critiquing Your Action Plan:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Note Taking Guide

Coalition Decision:	Who?	Will do what?	By when?	Resources needed.	Who should know?

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Quick Challenge #4: You are a coalition director and at the November meeting most of your members did not complete their action steps as agreed. What do you do?

1.

2.

3.

Note Taking Guide

Creating Fair Accountability:

1.

2.

3.

4.

5.

6.

A.

B.

C.

D.

E.

F.

Note Taking Guide

Sustaining Coalitions & Partnerships:

1.

2.

3.

